



**Texas Education Agency (TEA)
Information Task Force (ITF)
January 19, 2021**

Zoom
10:00 a.m. – 2:00 p.m.

Meeting Minutes

Call Meeting to Order

Nancy Dunnam, ITF Chair

Nancy Dunnam called the ITF meeting to order at 10:00 a.m. Nancy reminded ITF members that this meeting should only include members or alternates of the ITF committee and that the meeting invitation should not be forwarded to others.

Roll call of the ITF members was taken by Stephanie Sharp.

ITF Members Present:

Nancy Dunnam, David McKamie, Jennifer Carver, Joel Garcia, Keitha Ivey, D'Lynne Johnson, Catherine Bray, David Marx, Kim O'Leary, Linda Roska, Tamara Kavanagh, Scott Lewis, Traci Pesina

ITF Alternate Members Present:

David C. Taylor, John Newcom, Linda Raney, Sandra Kratz, Nina Taylor, Shawna Ohnesorge, Debby Wilburn, Dana Braun

TEA Staff Present:

Terri Hanson (ITS-BMD), Leanne Simons (ITS-BMD), Jamie Muffoletto (ITS-BMD), Leticia Ollervidez (ITS-BMD), Stephanie Sharp (ITS-BMD), Jeanine Helms (ITS-BMD), Candice DeSantis (ITS-BMD), Scott Johnson (ITS-BMD), Deborah DeBerry (ITS-BMD), Ed Linden (ITS-BMD), Connor Briggs (ITS-BMD), Kathy Adaky (ITS-BMD), Zane Wubbena (Special Populations and Monitoring), Justin Jons (Financial Compliance Division)

Approve Meeting Minutes from December 08, 2020 ITF Meeting Action Item

Nancy Dunnam called for a motion to approve the meeting minutes from the December 08, 2020 ITF meeting.

Traci Pesina made a motion to approve the minutes.

Jennifer Carver seconded the motion.

Vote: Passed.

1. CTE Update TREx **Action Item**

On December 10, 2019, ITF passed the TSDS-PEIMS proposal, Career and Technology Indicator Auto Calculation in which the Texas Education Agency (TEA) would no longer collect the Career and Technology Education (CTE) indicator from a Local Education Agency (LEA). Starting in the 2020-2021 school year, new CTE indicator codes were defined. TEA will now calculate the appropriate CTE indicator code(s) to assign to all students in grades 6-12. The calculation will be based on the student's course completion data collected in the PEIMS Summer Submission.

Due to the implementation of the auto-calculation, the CAREER-TECH-ED-INDICATOR (TE014) and corresponding code table TC03 will be updated to reflect the auto calculation codes in order for the LEA to transfer a student's code to a new LEA beginning in the 2021-2022 school year. TEA will provide the LEAs a report containing the auto calculated values.

Presentation:

Leticia Ollervidez presented the proposal which included:

1. Update data element CAREER-TECH-ED-INDICATOR (TE014)
2. Update code table CAREER-TECH-ED-INDICATOR (TC03)

ITF Discussion:

ITF Chair, Nancy Dunnam called for questions or comments. Hearing none, Nancy requested a motion.

ITF Action:

David McKamie made a motion to approve the proposal.

Traci Pesina seconded the motion.

Vote: Passed.

2. School Day Event Code Additions **Action Item**

COVID-19 continues to have an impact on Texas education making it necessary for Local Education Agencies (LEAs) to move from fully on-campus instruction to restricted access in certain situations. Due to updated guidance released on November 19, 2020 by the Texas Education Agency (TEA) in the SY 20-21 Attendance and Enrollment FAQ (On-Campus Attendance Requirements Q14 and Calendars and Minutes Requirements Q10), LEAs will need to report the reason for restricted access to on-campus instruction.

TEA proposes the addition of two new SCHOOL-DAY-EVENT-CODEs (C208) for use in the 2020-2021 school year. These new codes will allow the LEA/campus to indicate if the campus has restricted access to on-campus instruction close due to the following reasons:

1. COVID-19: Restricted Access to On-Campus Instruction – TEA Approved Reason
2. COVID-19: Restricted Access to On-Campus Instruction – Reason Other than TEA Approved Reason

The new codes will be reported in the 2020-2021 PEIMS Summer Submission.

Presentation:

Jamie Muffoletto presented the proposal which included:

1. Add two new codes to SCHOOL-DAY-EVENT-CODE (C208)
 - a. 03 - COVID-19: Restricted Access to On-Campus Instruction – TEA Approved Reason
 - b. 04 - COVID-19: Restricted Access to On-Campus Instruction – Reason Other than TEA Approved Reason
2. Update guidance for CalendarDateExtension.
3. Update existing TSDS reports to reflect the additional SCHOOL-DAY-EVENT-CODEs.
4. Add and update associated data validation rules to reflect the additional SCHOOL-DAY-EVENT-CODEs

ITF Discussion:

Jamie introduced Justin Jons from the Financial Compliance Division to assist in answering any questions.

ITF Chair, Nancy Dunnam, called for questions or comments.

Nancy asked for confirmation that this change is for the 2020-2021 PEIMS Summer submission. Jamie confirmed the new SCHOOL-DAY-EVENT-CODEs would be reported in the 2020-2021 PEIMS Summer submission.

Kim O’Leary asked if the new codes require districts to update their Student Information Systems (SIS) calendar days from the start of the 2020-2021 school year. Justin confirmed a district may need to update their calendar from the start of the school year using the two new codes.

Nancy asked ITF members in larger school districts and vendors for specific questions or comments. Traci Pesina was concerned about making changes to the calendar for a large district. Joel Garcia added that depending on the district's SIS, the attendance calculations may need to be run again.

Justin clarified the new codes were not changing the number of instructional days. Traci asked if the district would be required to recalculate the number of minutes when using one of the new codes and, if the district now fell short of the required minutes, would the district need to add minutes to meet the requirement. Justin confirmed a district would still need to meet the required minutes and that the new codes did not change anything about prior guidance that had already been released via the Attendance and Enrollment FAQ.

Sandra Kratz asked if a district started the school year remotely but came back to in person instruction 3-4 weeks later, would the district need to update the School Day Event codes from the beginning of the school year or is it just when the district came back to in-person instruction. Justin Jons stated the district will need to add a school day event code to the back-to-school transition days. Leanne stated TEA has added specific guidance on how those days should be coded in the proposal and the Attendance and Enrollment FAQ.

Nancy asked how the new codes would be used by TEA. David Marx responded TEA will utilize the additional codes along with existing codes, to verify the required minimum minutes have been met. David added if a district does report a code '04', the district will only report half of the operational minutes for the day. A district may need to add additional operational minutes to equal the required minimum 75,600 minutes.

Catherine Bray asked if the new guidance regarding STAAR testing falls under either of these two new codes. Justin replied the new guidance provides an approved reason to restrict access to on-campus instruction for some students. A district would use code '03' and report full operational minutes. David McKamie asked if not meeting the 75,600 minutes could impact the funding an LEA would receive. Justin confirmed if an LEA did not meet the 75,600 minute requirement, funding could be impacted.

Nancy asked how this information will be communicated to districts. Jamie stated the information will be shared in the Field Coordination Network (FCN) newsletters and webinars. Justin added the program area will provide additional trainings. David Marx will include the new codes in the Attendance and Enrollment FAQ. Additionally, the new codes will be included in the Commissioner calls with superintendents.

Nancy requested a To The Administrator Addressed (TAA) letter be sent outlining the new codes. David Marx responded that TEA will send a TAA letter.

Nancy reminded TEA that there is a timeline set for changes to the Texas Education Data Standards (TEDS). The timing of this proposal does not meet the guidelines for TEDS changes.

Nancy called for additional questions or comments. Hearing none, Nancy requested a motion.

ITF Action:

D'Lynne Johnson made a motion to approve the proposal.
Joel Garcia seconded the motion.

Vote: Passed.

3. RF Tracker Submission Due Date Change Action Item

Local Education Agencies (LEAs) serving students with disabilities who reside in Residential Facilities (RF) located within the LEAs' geographic boundaries and/or jurisdictions use the RF Tracker system in order to gain compliance with TAC §97.1072. The due date for the first RF tracker collection was July 30, 2020.

AskTED houses the organization information used by the RF tracker collection. Due to the AskTED year-end rollover that occurs the last week of July, it is requested that beginning with the 2020-2021 school year, the RF Tracker submission due date be moved to a different week. This new due date will allow for submission close, extension exceptions and quality assurance (QA) completion before the AskTED rollover event.

The Texas Education Agency (TEA) is proposing to move the RF Tracker Collection due date to one of the following dates:

- a. The fourth Thursday of June. For the 2020-2021 RF Tracker Collection the due date would be June 24, 2021 rather than July 29, 2021. This new due date is the same as the Special Education Language Acquisition and Early Childhood Data System Pre-Kindergarten collection due dates. Extensions may be granted on an as needed basis.
- b. The Thursday of the second full week of July. For the 2020-2021 RF Tracker Collection the due date would be July 15, 2021 rather than July 29, 2021. This new due date is the same as the PEIMS Summer resubmission due date. No extensions will be granted for the collection.

Presentation:

Jamie Muffoletto presented the proposal which included:

1. Change RF Tracker Submission Due Date:
 - a) Change due date to June 24, 2021; or
 - b) Change due date to July 15, 2021.

ITF Discussion:

ITF Chair, Nancy Dunnam called for questions or comments.

Nancy asked how many districts report data for the RF Tracker collection. Kathy Adaky reported there are about 250 districts.

Nancy asked the ITF members that submit RF Tracker data which date would be best. Kim O’Leary stated the July 15, 2021 due date works better for her district. Sandra Kratz expressed a concern with the June due date and the performance issues TEA experienced last summer. D’Lynne Johnson agreed the July 15, 2021 due date would be better.

Nancy called for a motion to approve the proposal with the July 15, 2021 due date for RF Tracker.

ITF Action:

Traci Pesina made a motion to approve the proposal with the July 15, 2021 due date for RF Tracker.

Sandra Kratz seconded the motion.

Vote: Passed.

4. Child Find

Action Item

Each state is required to develop a six-year State Performance Plan (SPP) that evaluates the state’s efforts to implement the requirements and purposes of the Individuals with Disabilities Education Act of 2004 (IDEA 2004), Section 616(b). The SPP illustrates how the state will continuously improve upon this implementation and includes updates through the Annual Performance Report (APR) submitted in February each year.

In alignment with IDEA, the US Department of Education/Office of Special Education Programs (ED/OSEP) identifies five monitoring priorities that are addressed by 17 SPP compliance and performance indicators:

- Monitoring Priority: Free Appropriate Public Education in the Least Restrictive Environment
 - Graduation (Indicator 1)
 - Dropout (Indicator 2)
 - Participation and Performance on Statewide Assessment (Indicator 3A-C)
 - Suspension/Expulsion (Indicator 4A-C)
 - Educational Environment (School Age), Ages 6-21 (Indicator 5A-C)
 - Preschool Environment, Ages 3-5 (Indicator 6A-B)
 - Preschool Outcomes (Indicator 7A-C)
 - Parent Involvement (Indicator 8)
- Monitoring Priority: Disproportionality
 - Disproportionate Representation by Racial/Ethnic Groups (Indicator 9)
 - Disproportionate Representation in Specific Disability (Indicator 10)
- Monitoring Priority: Effective General Supervision Part B/Child Find
 - Child Find (Indicator 11)
- Monitoring Priority: Effective General Supervision Part B/Effective Transition
 - Early Childhood Transition (Indicator 12)
 - Secondary Transition (Indicator 13)
 - Post-School Outcomes (Indicator 14A-C)*
- Monitoring Priority: Effective General Supervision Part B/General Supervision

- Resolution Sessions (Indicator 15)
- Mediation (Indicator 16)
- State Systemic Improvement Plan (SSIP) (Indicator 17)

*Note: Post-School Outcomes (Indicator 14A-C) are currently collected in the TSDS SPPI-14 Core Collection.

This ITF proposal is to add State Performance Plan Indicator 11 (SPPI-11) and State Performance Plan Indicator 12 (SPPI-12) to the TSDS Core Collection. SPPI-11 refers to the timely evaluation of students, ages 3-21, for special education services under Part B of IDEA. SPPI-12 refers to children who are referred from Part C of IDEA prior to age 3, found eligible for Part B of IDEA, and have an individualized education plan (IEP) developed and implemented by their third birthday to receive early childhood special education (ECSE) services from a local education agency (LEA). Both SPPI-11 and SPPI-12 are compliance indicators and data are needed to meet federal reporting requirements related to special education Child Find activities.

Both SPPI-11 and SPPI-12 share common data elements. Data necessary for determining SPPI-11 and SPPI-12 compliance are currently collected in aggregate form at the LEA level using the legacy, State Performance Plan (SPP) application accessed through the Texas Education Agency Login (TEAL) application.

Child Find continues to have more non-compliance reported than other federally required compliance indicators and has been cited as noncompliant at the State level by the federal monitoring arm within the Office of Special Education Programs (OSEP). The state needs better data for required improvement to monitoring activities communicated to OSEP via the Corrective Action Response (CAR) and in response to the cited State noncompliance to address and improve timely evaluation of children for Special Education.

Beginning with the 2021-2022 school year, the Texas Education Agency (TEA) is proposing to add a new core collection, Child Find, to the Texas Student Data System (TSDS). The Child Find collection will include SPPI-11 and SPPI-12. LEAs currently collect student level data, but only report that data in the aggregate form to TEA. The Child Find collection will begin collecting the data at the needed student-level rather than at the LEA-level. This data collection will require the reporting of some students referred for Special Education evaluation, but not enrolled in the local education agency such as homeschooled students, students attending a private school or children who received Early Childhood Intervention services through another state agency. Moreover, it will help to streamline the data collection process.

The annual data collection period ranges from July 1st to June 30th for both SPPI-11 and SPPI-12. For example, students with an eligibility determination dated from July 1, 2021 to June 30, 2022 would be included in the federal fiscal year data collection/reporting period. The final data reporting deadline for LEAs to submit data to the agency will be no later than the last Friday in July. The final data reporting period must include an Eligibility Determination date less than or equal to June 30th.

Presentation:

Jamie Muffoletto presented the proposal which included:

1. Create StudentChildFindAssociationExtension complex type containing five new sub-complex types and ten new data elements. Use one existing data element:

- TX-ChildFind (SPPI-11)
 - CAMPUS-ID-EVALUATION (EXXX1)
 - INSTRUCTIONAL-TRACK-INDICATOR-CODE (E0975)
 - STUDENT-ABSENCES-WITHIN-TIMEFRAME (EXXX2)
- TX-EarlyChildhoodTransition (SPPI-12)
 - ECI-NOTIFICATION-DATE (EXXX3)
 - ECI-TRANSITION-CONFERENCE-DATE (EXXX4)
- TX-ChildFindInitialEvaluation (SPPI-11 and SPPI-12)
 - PARENTAL-CONSENT-DATE (EXXX5)
 - INITIAL-EVALUATION-DATE (EXXX6)
- TX-ChildFindEligibilityDetermination (SPPI-11 and SPPI-12)
 - SPED-ELIGIBILITY-DETERMINATION-DATE (EXXX7)
 - SPED-DETERMINATION-CODE (EXXX8)
- TX-EvaluationDelay (SPPI-11 and SPPI-12)
 - EVALUATION-DELAY-REASON (EXXX9)

2. Add new code table EVALUATION-DELAY-REASON-CODE (DCXX1)

3. In the StudentSpecialEdProgramAssociationExtension, add existing sub-complex type TX-SpecialEdServicesType to the Child Find TSDS Collection as “Optional for Collection/Submission”.

- Add EFFECTIVE-DATE (E1632) (TX-EffectiveDateServices) to the Child Find TSDS Collection as “Conditionally Mandatory for Collection/Submission”.
- Add EARLY-CHILDHOOD-INTERV-IND-CODE (E0900) to the Child Find TSDS Collection as “Conditionally Mandatory for Collection/Submission”.

4. Add existing ReportingPeriodExtension as “Mandatory”.

5. Add existing CalendarDateExtension as “Mandatory”.

6. Add new TSDS reports to reflect the changes in this proposal.

7. Add associated data validation rules to reflect the changes in this proposal.

ITF Discussion:

ITF Chair, Nancy Dunnam called for questions or comments.

Nancy requested clarification if this collection will use PEIMS Summer submission data from the year prior and PEIMS Fall submission data, or if this is a separate submission. Jamie stated this will be a new collection called Child Find submitted in the TSDS Core Collection. Nancy asked when the submission is due. Jamie introduced Zane Wubbena. Zane stated the collection period is from July 1st to June 30th of a given year. The collection is reported for any student that had an eligibility date between July 1st and June 30th. Zane stated all districts that have a special education program in Texas are required to submit data in aggregate by August 14, 2021. Nancy was unable to determine the due date of the collection from the proposal and stated ITF would not vote until a due date was presented.

Sandra Kratz asked if this collection will require a mid-year check point like RF Tracker (RFT). Leanne Simons will confirm with the program area if a check point is needed in addition to determining the submission due date.

David McKamie asked how this information is reported now, when it is due, and which staff typically complete the submission. Jamie replied that the collection is currently reported through the State Performance Plan (SPP) application in TEAL.

Nancy asked how this new collection will impact districts that participate in a Special Education Co-Op. Zane stated the reporting requirements are not changing. If the Special Education Co-Op currently reports the information, they should continue to report via the new TSDS Child Find collection. Zane reported that SPPI-11 has some of the highest non-compliance rates due to errors in calculating timeliness. Zane stated that collecting the raw data as part of this new collection will allow TEA to relieve the burden on the districts in calculating timelines.

Nancy stated concern for reporting individual student information for this collection. In her region, the individual student data is maintained at the district level, not at the Co-Op. Nancy believes the Special Education Director at the Co-Op currently submits the data. The individual school districts collect the data at the student level and sends just the aggregate data to the co-op for reporting. Nancy believes with this new collection the submission will need to move back to the district as many Co-Ops do not have access to the student databases.

Nancy asked David McKamie his thoughts on reporting this collection since his region has Special Education Co-Ops. David stated his concern would be if the Co-Op received access to the entire student databases to report the special education student information. Terri Hanson stated from a TSDS standpoint, TEAL roles are provided for those individuals to promote and approve the data. Zane stated currently, Special Education directors coordinate with districts to send student information to TEA so there should not be an issue with confidentiality.

Keitha Ivey asked how and in what format is this information currently submitted. Zane replied that the information is entered as aggregated data in the required fields of the SPP Application for the district. In the instance of non-compliance, the Special Education Director at the Co-Op or district enters the student level data in the SPP Application.

Keitha wanted to point out that her district uses Skyward for their Student Information System (SIS), but their Special Education department uses a third party vendor software. Keitha asked how, as PEIMS coordinator, can she guarantee a third party vendor software has the capability to collect new data. Keitha asked if any ITF members have this same concern. Traci Pesina has a similar concern.

Traci added that her main question is about the communication and training for the collection. In her experience, once the collection is put into TSDS, the PEIMS coordinator becomes the expert and becomes responsible for the data collection. Keitha agreed and added that the program area sends corrections back to the PEIMS coordinator. Zane responded that TEA is planning to provide detailed training, including Train the Trainer sessions, working directly with districts, hosting webinars with specific guidance, especially in regard to the complex federal legislation. Leanne clarified that the ITF members were trying to convey is that even though the collection moves to TSDS, the responsibility of the data collection does not move to the PEIMS coordinator. The responsibility remains with the person who is required to report the data now. Traci agreed this is the concern. Leanne suggested that Zane provide some of the communication to a few ITF members for review to help communicate the new data collection expectations with the districts.

Nancy added that districts are concerned about loading data into the ODS and most districts limit who has permission to do this. Leanne agreed, from a data loading perspective allowing less people to load data is the preference. Leanne further stated that the responsibility to promote, validate and run reports lies with the Special Education department, not the PEIMS coordinators. Zane confirmed that the Special Education directors will be responsible for this data, especially if there is non-compliance, as there are additional requirements when there is non-compliance.

Nancy requested to include the TSDS core roles needed to complete the collection in the proposal. Leanne explained that the TEAL roles needed are the TSDS core roles with a new permission that may be called Child Find. The user would need to request access to the permissions when available.

Traci Pesina stated concern about the timing of changes. Traci asked if TEA is sending third party vendors this information so they can make changes to the software. Traci added that currently it is a struggle to get the data ready for the Special Education Language Acquisition (SELA) collection. Terri replied that TEA will communicate with third party special education vendors. Terri stated that the Child Find data collection is comparable to the Early Childhood Data Submission and the assessment vendors. Terri suggested that LEAs contact their third party special education vendor to discuss the changes. Terri added that TEA will also solicit information through our FCNs and add any identified third party vendors to be included in webinars and training.

Nancy stated that the changes TEA made for ECDS and the recommendations provided to the vendors was monumental. Terri stated that TEA will try to make the rollout smoother by getting the third party special education vendor contact information and using the lessons learned from ECDS.

Terri requested ITF members provide to Jamie and Leanne any special education third party vendors they use.

Nancy opened discussion concerning the possible due date for this collection and added it is currently due August 14, 2021. Leanne informed ITF, based on submissions being due on Thursdays, August 12 could be an option for the due date. Traci pointed to page three of the proposal concerning the deadline. The proposal states the collection would be due no later than the last Friday in July and asked if that date could be changed. Zane confirmed that the date could be changed if needed. Leanne clarified that during internal discussions, it was determined an August due date would be too late. The data is needed by the program area in September and it takes about two weeks for to review before the data can be released to the program area. An August due date would not allow districts time to make corrections while allowing TEA to QA and release the data to meet the September timeline. Nancy asked for the due date to be the last Thursday in July. Leanne agreed the due date would be the last Thursday in July or July 28, 2022. Nancy asked if there was any concern with this date and heard none.

Zane added that letters of non-compliance are mailed to districts in September and districts have a year to make any needed corrections. TEA submits the data to the Office of Special Education (OSEP) for all 17 State Performance Plan Indicators on February 1st.

Leanne asked Zane to clarify if the collection requires a check point throughout the year like the RF Tracker collection. Zane confirmed there is no current requirement for data to be loaded before the due date but does recommend loading data as assessments are completed for students.

Nancy Dunnam offered a suggestion when special population directors are trained that TEA include which reports should be reviewed for each submission.

Leanne requested the ITF committee vote on the proposal with adding the due date of July 28, 2022. TEA will email an updated proposal including the due date.

Nancy Dunnam called for any additional questions or comments. Hearing none, Nancy requested a motion.

ITF Action:

Traci Pesina made a motion to approve the proposal.

Sandra Kratz seconded the motion.

Vote: Passed.

Other Business

Discussion Item

Nancy and David McKamie will both be out of the office for Spring Break when the next ITF meeting is scheduled (March 9th) and would like to reschedule the meeting. Leanne suggested the meeting be rescheduled to March 23, 2021. Nancy called for any concerns with moving the date and heard none. The next ITF meeting will be moved to March 23, 2021.

Jamie Muffoletto presented the following items for discussion by ITF.

1. LEAVER-REASON-CODE '16' will be changed from "Return to Home Country" to "Return to Home Country or Emigrate to Another Country" for the 2021-2022 school year.
2. CAREER-AND-TECHNICAL-ED-IND-CODE '5' will be changed from "a student completing at least one course but not two or more high school CTE courses for two or more credits defined by 19 TAC Chapter 126 (C), 127 (B) or 130 (the student does not have to pass or receive credit)" to "a student completing one or more courses for less than two credits defined by 19 TAC Chapter 126 (C), 127 (B) or 130 (the student does not have to pass or receive credit)".

December Follow Up Information

Jamie Muffoletto presented the following items as follow up from the December 8, 2020 meeting:

Centrally Assigned Teachers Special Warning

Rule 30305-0026 is being seen by districts when reporting a TeacherSectionAssociation without a StudentSectionAssociation. Typically a TeacherSectionAssociation would not be reported without a corresponding StudentSectionAssociation, but LEAs are going to see this when reporting teachers for the Teacher Incentive Allotment who are centrally assigned. For the 2021-2022 school year, this will be changed based on the new reporting guidelines approved during the December 8, 2020 ITF meeting. Until the 2021-2022 school year, LEAs will still see this error when reporting a centrally assigned teacher without a StudentSectionAssociation. During Winter Class Roster, the LEA should confirm that this information is correct.

ITF Discussion: None

2021-2022 C022 Table Updates

Jamie confirmed with Jessica Snyder that changes to the C022 Service ID code table will be released in the March standards. The State Board of Education (SBOE) does make updates in the June meeting for innovative courses and those would be updated in the July addendum release. Jessica does not foresee a big change to the code table this year.

ITF Discussion: Nancy requested that Jamie ask Jessica if the SBOE could review the innovative courses earlier. Jamie will check with Jessica and follow up with ITF.

Military Enlistment Indicator Code

Jamie spoke with the performance reporting department concerning the Military Enlistment Indicator Code and if the code would be removed since TEA is receiving the information directly from the military. Performance Reporting will determine if additional information is required and if not, TEA will be asking the ITF committee to remove the data element.

ITF Discussion: None

Residential Facility Due Dates

Jamie informed the ITF committee that in the March data standards publication an update will be made to the Residential Facility Tracker data submission timeline. For the December due date the data standards will now state the following: “All RF Tracker data up to this point must be, promoted, validated and fatal free.”

ITF Discussion: None.

Nancy asked if TEA has published what the audit documentation should look like for this year for attendance. Justin asked Nancy for clarification. Nancy clarified she is asking if the 6 weeks and 9 weeks reports will look the same. Jamie stated that the attendance reports will look different with the addition of the remote synchronous (RS) and remote asynchronous (RA) attendance for present days and for each program attendance. Leanne will check the release schedule for when updates to reports will be available, but believes it is set to be released in the next month. Leanne added that TEA created a workgroup with ESC representatives to review report changes. Not every report is being modified, but the group identified important reports that would use the RS and RS data elements.

Adjournment

ITF Chair, Nancy Dunnam called for additional questions or comments. Hearing none, Nancy requested a motion to adjourn.

Jennifer Carver made a motion to adjourn.

Traci Pesina seconded the motion.

Vote: Passed.

The meeting was adjourned at 11:40 a.m.