



**Texas Education Agency (TEA)
Information Task Force (ITF)
September 1, 2020**

Zoom
10:00 a.m. – 2:00 p.m.

Meeting Minutes

Call Meeting to Order

David McKamie, ITF Vice Chair

ITF Vice Chair David McKamie called the ITF meeting to order at 10:00 am
Roll call of the ITF members was taken by Stephanie Sharp.

ITF Members Present:

David Taylor, David McKamie, Linda Raney, Diane Borreson, Dana Braun, Jennifer Carver, Joel Garcia, Keitha Ivey, D'Lynne Johnson, Debby Wilburn, Sandra Kratz, Pablo Martinez, Kim O'Leary, Brenda Padalecki, Linda Roska, Robin Aldridge, John Newcom, Scott Lewis, Traci Pesina, Irma Hasnin, David Marx, Debbie Largent, Tamara Kavanagh

TEA Staff Present:

Terri Hanson (ITS-BMD), Leanne Simons (ITS-BMD), Jamie Muffoletto (ITS-BMD), Jeanine Helms (ITS-BMD), Stephanie Sharp (ITS-BMD), Leticia Ollervidez (ITS-BMD), Scott Johnson (ITS-BMD)

Approve Meeting Minutes from August 4, 2020 ITF Meetings Action Item

ITF Vice Chair David McKamie called for a motion to approve the meeting minutes from the August 4, 2020 ITF meeting.

Kim O'Leary made a motion to approve the minutes.
Dianne Borreson seconded the motion.

Vote: Passed

1. Addition of Fund Code 277 (Coronavirus Relief Fund) Action Item

The 116th United States (U.S.) Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act (HR748) to address the economic fallout of the 2020 coronavirus pandemic in the United States (U.S.). This act included a stimulus package to battle the harmful effects of the Coronavirus Disease 2019 (COVID-19). The package allotted funds to the Education Stabilization Fund through the CARES Act for Elementary and Secondary School Emergency Relief Fund (ESSERF) which can be used by states, school districts and institutions of higher education for costs related to the coronavirus.

The TEA Financial Accountability Division has requested an additional FUND-CODE for 2020-2021 PEIMS reporting to account for federal stimulus Coronavirus Relief Funds (CRFs) granted to local education agencies (LEAs) through the CARES Act for necessary expenditures incurred due to public health emergency with respect to COVID-19 and to reimburse LEAs for expenses related to COVID-19 that were incurred dating back to March 1, 2020. The TAA letter will be released at a later date.

TEA is proposing to add the new code 277 to FUND-CODE(C145) to identify the fund for:

- the 2020-2021 payroll data submission, captured in PEIMS Fall Submission and,
- the 2020-2021 actual financial data will use this new fund code when it is reported in the 2021-2022 PEIMS MidYear Submission.

The new 277 CRF fund code will be added to provide the ability to identify the federal stimulus funds that support an LEA's ability to operate and instruct its students during the COVID-19 pandemic.

In addition, the translation for fund code 266 is being modified for clarity and distinction from the new fund code 277.

Presentation:

Leticia Ollervidez presented the proposal which includes changes for the 2020-2021 school year:

1. Add new code to FUND-CODE Table (C145).

a. Code 277 – Coronavirus Relief Fund (CRF) of the CARES Act This code is used to account for federal stimulus Coronavirus Relief Funds granted to LEAs through the CARES Act for necessary expenditures incurred due to public health emergency with respect to

COVID-19 and to reimburse LEAs for expenses related to COVID-19 that were incurred dating back to March 1, 2020. (CFDA 21.019)

2. Update Fund Code 266 translation.
3. Update existing TSDS reports to reflect the changes in this proposal.
4. Update associated data validation rules to reflect the changes in this proposal.

ITF Discussion:

ITF Vice Chair, David McKamie called for questions or comments.

David McKamie requested clarification between Fund Code 266, which was modified with the Coronavirus Aid, Relief, and Economic Security (CARES) Act (HR748) in the June 3, 2020 emailed ITF items, and this new code 277. David Marx replied that Code 266 was added for the Elementary and Secondary School Emergency Relief Fund (ESSERF). Fund Code 277 is to track funds granted to local education agencies (LEAs) through the CARES Act for necessary expenditures incurred due to a public health emergency with respect to COVID-19 and to reimburse LEAs for expenses related to COVID-19 that were incurred dating back to March 1, 2020. Both fund codes have separate Catalog of Federal Domestic Assistance (CFDA) Numbers which means they have slightly different uses and TEA needs to be able to track both fund codes.

David McKamie called for any additional questions or discussion about this proposal. Hearing none, he called for a motion.

ITF Action:

Traci Pesina made a motion to approve the proposal.

Jennifer Carver seconded the motion.

Vote: Passed

2. Early Childhood Data Systems PK Submission Due Date Change Action Item

Due to the timing of the PEIMS Summer Submission and the Early Childhood Data System (ECDS) Prekindergarten (PK) Submission, it was requested that beginning with the 2020-2021 school year, the ECDS PK Submission due date be moved to a different week to address the overlapping due dates for the respective collections. The ECDS PK submission due date has changed over the years. In the 2017-2018 and 2018-2019 school years, the ECDS PK submission was due the third week in **July**. For the 2019-2020 school year, the

due date was changed to the third week in **June** because LEA and ESC staff were more available during the month of June.

The Texas Education Agency (TEA) is proposing to move the 2020-2021 ECDS PK Submission due date to the fourth week of June (June 24, 2021) rather than the third week of June (June 17, 2021).

Presentation:

Stephanie Sharp presented the proposal which includes changes for the 2020-2021 school year:

1. Change ECDS PK Submission Due Date

- a) Change due date to June 24, 2021

ITF Discussion:

Keitha Ivey asked what other TSDS submission or core collections are due the week of June 24, 2021. Leanne Simons confirmed that PEIMS Summer submission is due June 17, 2021. Stephanie Sharp added that the new Special Education Language Acquisition (SELA) collection is due June 24, 2021.

ITF Vice Chair, David McKamie asked the committee, what impact this change may have on their district.

Joel Garcia (Pharr-San Juan-Alamo ISD) believes this will be good for the districts. Based on his working experience with PEIMS data and performance issues, Joel thinks this will benefit districts and reduce the need to compete with other school districts to get the data in on time.

ITF Vice Chair, David McKamie called for additional questions or comments. Hearing none, he requested a motion.

ITF Action:

Brenda Padalecki made a motion to approve the proposal.

Linda Rainey seconded the motion.

Vote: Passed

3. IBC Date Validation and Fee Guidance

Discussion Item

Under House Bill 3 (HB 3), local education agencies (LEAs) are entitled to a reimbursement to help defray the cost of industry certification exams. Each LEA cannot receive more than one reimbursement per student and a student may not receive more than one subsidy. Funds to reimburse LEAs that pay for an industry certification for a student will be provided by the Texas Education Agency (TEA) to LEAs as authorized under HB 3.

For the 2019-2020 TSDS PEIMS Collection, student post-secondary industry certification and licensure information was collected in the Fall and Summer Submissions. The 2019-2020 PEIMS Fall Submission was an opportunity for LEAs to catch up on reporting industry-based certifications earned by students in prior school years that had not yet been reported to TEA in order to provide additional information for the College, Career, and Military Readiness components of the academic accountability system.

Industry certification data will continue to be collected in the 2020-2021 PEIMS Fall and Summer Submissions. The certifications reported must be in the date ranges specified:

- certifications earned between June 1, 2020 and August 31, 2020 are reported in the 2020-2021 PEIMS Fall Submission,
- certifications earned between September 1, 2020 and May 31, 2021 are reported in the 2020-2021 PEIMS Summer Submission.

In order to determine the amount of subsidy to which an LEA is entitled, the TSDS data collection was expanded to include the certification exam fee in IBC-EXAM-FEE-AMOUNT and the vendor/organization who administered the exam in IBC-VENDOR-CODE.

Although all certifications should be reported to inform accountability ratings, LEAs should only report a cost for the certification for which they wish to be reimbursed. TEA will reimburse the first reported certification for a student that is reported in PEIMS with an associated cost greater than \$0 and up to \$700.

If an LEA reports more than one IBC-EXAM-FEE-AMOUNT for a student, the first certification earned with an amount greater than \$0 will be reimbursed. If there is more than one certification earned on the same day that is reported with an amount greater than \$0, the higher amount will be reimbursed.

If multiple LEAs report an IBC-EXAM-FEE-AMOUNT for a student, the first LEA will be considered for reimbursement (the LEA that the student was enrolled in at the time the certification was earned and the LEA paid for).

To better meet the program area needs, guidance on reporting certifications and corresponding exam fees has been updated in 2020-2021 TEDS. In addition, new data validation rules are being added to ensure certifications are reported in the appropriate PEIMS collection.

Presentation:

Jeanine Helms presented the proposal which includes changes for the 2020-2021 school year:

1. For the StudentExtension complex type, revise and add additional Data Element Reporting Requirements guidance regarding:
 - a. Date ranges of earning IBCs and when to report them in PEIMS
 - b. Exam fees and choosing which fee to report for reimbursement.
2. Add data validation rules to manage the timing of reporting certifications.

ITF Discussion:

ITF Vice Chair, David McKamie asked who the target audience is. How is the information to be reported and what channels will it be distributed? Jeanine Helms explained that it varies by district on which staff is responsible.

Leanne Simons added that the original ITF proposal presented in January had some different guidance. Through the ESC and Vendor training, TEA received questions regarding the guidance and worked with the program area to identify and clarify the guidance.

Pablo Martinez asked if all exams are to be reported or only the highest cost of an IBC exam and whether districts will only be reimbursed for the highest cost of an exam fee reported. Jeanine replied all exams must be reported, but only one should be reported with a “cost” greater than zero.

Terri Hanson added that LEAs must report all other industry certifications to have the certifications included in the College Career Military Readiness (CCMR) accountability rating. An LEA will report a cost greater than zero to receive reimbursement.

Sandra Kratz asked if the vendors must be on the IBC Vendor List and what the process is if they are not included. Jeanine replied that there is an “other” option. Sandra followed up with whether a district would get reimbursed if they used the “other” option. Leanne Simons stated TEA would take this question back to the program area, but she was not aware of any restrictions related to reimbursements if “Other” is reported.

Other Business

Discussion Item

ODS 3.x Update

Leanne stated that at the August 4, 2020 ITF meeting, TEA mentioned the ODS 3.x proposals were being prepared. Since that time, TEA has encountered some delays. TEA is still working on a new timeline and will share information as soon as it is available. ITF may start seeing 3.x proposals around October/November timeframe. Currently, there are no ITF meetings scheduled in October, but TEA may add one or two meetings in October.

ITF Vice Chair, David McKamie stated the next ITF meeting is September 15, 2020 and was wondering if TEA knew what may be coming up for the next ITF meeting. Jamie Muffoletto stated the team is looking at a proposal for a FAFSA indicator and an indicator for the ESL/Bilingual Summer School extension.

ITF Vice Chair, David McKamie, opened the floor for discussion on how it is going with the synchronous/asynchronous attendance for districts that have already started school.

Joel Garcia (Pharr-San Juan-Alamo ISD) commented that their district starts school next week. The district has weekly calls with their SIS vendor for the new data elements and configuration. The teachers are now able to update attendance the following day if necessary.

Adjournment

ITF Vice Chair, David McKamie called for additional questions or comments. Hearing none, he requested a motion to adjourn.

Pablo Martinez made a motion to adjourn.

D'Lynne Johnson seconded the motion.

Vote: Passed

The meeting was adjourned at 10:41 am.