


<p>Members: Nancy Dunnam, Chair David McKamie, Vice Chair Dianne Borreson Jennifer Carver Dara Fuller Adrian Garcia Keitha Ivey Debbie Largent Kim O'Leary Pablo Martinez David Marx Brenda Padalecki Linda Roska Nancy Smith Janet Spurgin Peggy Sullivan Dennis Telas Yolanda Walker</p>	<h1 style="margin: 0;">Texas Education Agency Information Task Force (ITF) Meeting Minutes September 26, 2017</h1>  <p style="text-align: right; margin: 0;">10:00 AM to 2:00 PM William B Travis Bldg. 1701 N. Congress Ave. Austin, Texas 78701 WBT G-100, PDC 7</p>	
<p>Members Attending via GoToMeeting:</p>	<p><i>David McKamie, Adrian Garcia, Keitha Ivey, Debbie Largent, Jennifer Carver, Kim O'Leary, Nancy Smith, Peggy Sullivan, Pablo Martinez, Sr., David Marx and Dara Fuller</i></p>	
<p>Members Attending:</p>	<p><i>Nancy Dunnam, Dianne Borreson, Brenda Padalecki, Linda Roska, and Dennis Telas</i></p>	
<p>Alternates Attending via GoToMeeting:</p>	<p><i>Scott Lewis (Alternate for Janet Spurgin),</i></p>	
<p>Others Attending via GoToMeeting</p>	<p><i>Jeanine Helms (TEA ITS BMD) and Nina Taylor (TEA Research and Analysis)</i></p>	
<p>Others Attending:</p>	<p><i>Melody Parrish (TEA ITS BMD), Terri Hanson (TEA ITS BMD), Leanne Simons (TEA ITS BMD), Scott Johnson (TEA ITS BMD), Bryce Templeton (TEA ITS BMD), John Reese (TEA ITS BMD), Glenn Shelton (TEA ITS BMD), Candice DeSantis (TEA ITS BMD), Jessica Snyder (TEA Curriculum), Tammy Percy (TEA Federal and State Education Policy), Laurie Kash (TEA Special Education) and Robin Aldridge (TEA Financial Compliance)</i></p>	
<p>Call the Meeting to Order: Nancy Dunnam called the September 26, 2017 ITF meeting to order at 10:00 AM.</p>		<p>Nancy Dunnam, ITF Chair</p>
<p>Approval of the September 11, 2017 ITF Meeting Minutes</p> <p>Nancy Dunnam introduced the meeting minutes from the September 11, 2017 ITF meeting and asked the committee members for any comments or corrections. No changes or corrections were submitted for the meeting minutes.</p> <p>Dennis Telas made a motion to approve the September 11, 2017 ITF meeting minutes as presented. Brenda Padalecki seconded the motion. The motion passed unanimously.</p>		<p>Action Item</p>

HB 2442 - Minutes of Operation**Action Item**

Bryce Templeton presented the background on the House Bill 2442 stating that with the passage of House Bill (HB) 2610 in the 84th legislative session, Texas Education Code (TEC) §25.081 was updated to require school districts to provide at least 75,600 minutes of school operation instead of 180 days of instruction for students utilizing a 7-hour school day. HB 2610 essentially established a “one size fits all” requirement of a 75,600 operational minutes school year which brought unexpected challenges for schools that are permitted to operate less than full-day programs.

The 85th Legislature changed requirements for minutes of operation by establishing minimum instructional minutes requirements for certain academic programs or groups of students. HB 2442 also permits certain charter schools to operate on the basis of 180 school days instead of 75,600 operational minutes. Effective for the 2018–2019 school year, HB 2442 repeals the seven-hour (420 minutes) school day requirement from TEC §25.082(a); allowing school districts to use shortened or variable length school days as locally determined.

Bryce Templeton summarized the requirements for minimum operational minutes, instructional minutes, or days of operation by presenting the following chart.

Code	Instructional Program Type Code	Operational Minutes	Instructional Minutes/Days	Days of Operation	Notes:
01	Standard Program for school district campus following 75,600 Operational Minutes (Does not include Pre-Kindergarten Programs/Grades)	75,600 Minimum	Not reported		Pre-Kindergarten must be on a separate track.
02	Charter School campus issued to operate after 1/1/2015 following 75,600 Operational Minutes (Does not include Pre-Kindergarten Programs/Grades)	75,600 Minimum	Not reported		Includes charter schools issued after 1-1-2015 required to follow 75,600 minutes and charter schools campus issued before 1-1-2015 electing to operate for 75,600 minutes. Pre-Kindergarten must be on a separate track.

03	Charter School campus operating before 1/1/2015 and electing to follow a 180-day school year calendar. (Includes Pre-Kindergarten Program/Grades)	Not reported.	Not reported.	180 days @ a minimum of 240 minutes of instruction	Not available for school districts. Available to select charter schools only.
04	Pre-Kindergarten Program (including school districts and charter schools approved to operate after January 1, 2015)	Not reported.	32,400 Minimum		
05	Dropout Recovery Program/Campus TEC 12.114(c) or TEC 39.0548	Not reported.	43,200 Minimum		
06	Disciplinary Alternative Education Program /Campus TEC 37.008	Not reported.	43,200 Minimum		
07	Correctional Facility Program/Campus (Adult or Juvenile)	Not reported.	43,200 Minimum		
08	Residential Treatment Facility Program/Campus	Not reported.	43,200 Minimum		
09	Day Treatment Facility Program/Campus	Not reported.	43,200 Minimum		
10	Psychiatric Hospital Program/Campus	Not reported.	43,200 Minimum		
11	Medical Hospital Program/Campus	Not reported.	43,200 Minimum		
12	Charter School issued under TEC 29.259 (Excel Academy 227-827 Only)	Not reported.	43,200 Minimum		Applicable to CDN 227-827 only.

To implement the changes required for HB 2442, Bryce Templeton presented the following TSDS data reporting requirements changes to be effective with the 2018-2019 school year.

The 2018-2019 TSDS Texas Education Data Standards (TEDS) proposed changes are as follows:

1. Add a new TSDS PEIMS data element E1600 INSTRUCTIONAL-PROGRAM-TYPE to the ReportingPeriodExtension complex type to be collected in PEIMS Submission 3.
2. Add a new TSDS PEIMS code table C215 INSTRUCTIONAL-PROGRAM-TYPE for use with new element E1600 - INSTRUCTIONAL-PROGRAM-TYPE.
3. Add a new TSDS PEIMS element E1599 SCHOOL-DAY-INSTRUCTIONAL-MINUTES to the CalendarDateExtension complex type to be collected in PEIMS Submission 3.
 - a. This element will be collected for all INSTRUCTIONAL-PROGRAM-TYPES except for Standard Program LEAs following 75,600 operational minutes.
4. Revise TSDS PEIMS code table C204 CALENDAR-WAIVER-EVENT-TYPE-CODE code table as follows:

- a. Delete code 03 – Shortened Waiver Day
 - b. Note: Per TAA letter dated August 31, 2017 - Effective for the 2018-2019 school year, the Texas Education Agency will no longer offer Early Release waivers. Any Early Release waivers previously approved for the 2018-2019 school year are rescinded.
5. Revise E1571 SCHOOL-DAY-OPERATIONAL-MINUTES from being mandatory to being optional in PEIMS Submission 3 for the CalendarDateExtension complex type.
 6. Retire C141 INSTRUCTIONAL-TRACK-INDICATOR-CODE code table.
 7. Update E0975 INSTRUCTIONAL-TRACK-INDICATOR-CODE to be numeric with a Domain of Values of 00-99 on the ReportingPeriodExtension, BasicReportingPeriodAttendanceExtension, and SpecialProgramsReportingPeriodAttendanceExtension complex types.
 8. Update TSDS PEIMS Report(s) to reflect code and element changes.
 9. Add and update data validations to support new and updated elements.

Nancy Dunnam opened the floor for questions and discussion

Brenda Padalecki had a question concerning locally funded Prekindergarten (PK) programs and how these students would be reported considering the requirements. Bryce Templeton stated that if a locally funded PK was made up of students who are not eligible for state PK funding, then these students would be reported with an ADA code that reflected their ineligible status as half-day or full-day students; ADA Eligibility Code 4 or 5. Additionally, because these students do not generate ADA funding, the TEA is not concerned with a minimum amount of instructional or operational minutes for these students. There was a general discussion among the group as to requiring a separate calendar track for PK students on a particular campus. David Marx stated that if a school wanted to operate a full-day PK program (75,600 operational minutes instead of 32,400 instructional minutes) that the school would not be required to setup the PK grade level on a separate calendar track. However, if a school wanted the PK grade level to attend less than 75,600 operational minutes, then a separate calendar track reflecting the instructional minutes would be required.

Nancy Dunnam had a question concerning breakfast, lunch and recess counting towards the instructional minutes for Pre-K's. David Marx stated the specifics of how non-instructional time would count toward the instructional minutes would be included in the 2018-2019 Student Attendance Accounting Handbook which is scheduled to be published for public review and comment during the rule adoption process starting in November 2017. David went on to state that in-class breakfast would count towards the instructional minutes, but lunch was yet to be determined by the TEA.

Keitha Ivy asked a question about full-day Pre-K's and what Instructional Program Type Code should be used from the new C215 code table to report these students. A group discussion ensued concerning all public PK; AM and PM PK students versus all day PK students. With input from David Marx, it was determined that an Instructional Program Type Code of '01' would be used for all day PK students following a 75,600 operational minutes calendar. David Marx reiterated that PK's which do not follow 75,600 operational minutes must be reported with Instructional Program Type Code '04' - Pre-Kindergarten Program following 32,400 instructional minutes.

Dennis Telas had a question about the deletion of the Staff Development Waiver Edit – 10200-0014. Bryce Templeton stated that the TEDS team would review this validation rule for any needed action considering the staff development waivers being changed to a single block of 2100 minutes instead of a maximum of 5 days.

Without any further discussion, Nancy Dunnam called for a motion on the action item.

<p>Dennis Telas made a motion to approve the nine items as presented for the 2018-2019 school year TSDS TEDS:</p> <ol style="list-style-type: none"> 1. Add NEW element E1600 INSTRUCTIONAL-PROGRAM-TYPE to the ReportingPeriodExtension complex type to be collected in PEIMS Submission 3. 2. Add NEW code table C215 INSTRUCTIONAL-PROGRAM-TYPE for use with new element E1600 above. 3. Add NEW element E1599 SCHOOL-DAY-INSTRUCTIONAL-MINUTES to the CalendarDateExtension complex type to be collected in PEIMS Submission 3. <ol style="list-style-type: none"> a. This element will be collected for all INSTRUCTIONAL-PROGRAM-TYPES except for Standard Program LEAs following 75,600 operational minutes. 4. Update C204 CALENDAR-WAIVER-EVENT-TYPE-CODE code table <ol style="list-style-type: none"> a. Delete code 03 – Shortened Waiver Day b. Note: Per TAA letter dated August 31, 2017 - Effective for the 2018-2019 school year, the Texas Education Agency will no longer offer Early Release Waivers. Any Early Release Waivers previously approved for the 2018-2019 school year are rescinded. 5. Update E1571 SCHOOL-DAY-OPERATIONAL-MINUTES from being mandatory to being optional in PEIMS Submission 3 for the CalendarDateExtension complex type. 6. Retire C141 INSTRUCTIONAL-TRACK-INDICATOR-CODE code table. 7. Update E0975 INSTRUCTIONAL-TRACK-INDICATOR-CODE to be numeric with a Domain of Values of 00-99 on the ReportingPeriodExtension, BasicReportingPeriodAttendanceExtension, and SpecialProgramsReportingPeriodAttendanceExtension complex types. 8. Update TSDS PEIMS Report(s) to reflect code and element changes. 9. Add and update data validations to support new and updated elements. <p>Diane Borreson seconded the motion. The motion passed unanimously.</p>	
<p>SB 490 Monthly Minutes Counselor Proposal</p> <p>Bryce Templeton presented the requirements from SB 490 stating that the legislation has both a local reporting and state reporting aspect. For the local reporting aspect, a counselor is required to report to a student and a parent of the student the number of times that a counselor has provided information under TEC 33.007(b). For the state reporting aspect, TEC 39.306 was amended (TEC 39.306(d-1) to require that the TEA include in a report the number of school counselors providing counseling services at each campus.</p> <p>Further the legislation specifies the following action by the TEA: <u>TEC 42.006(a-2) The commissioner by rule shall require each school district and open-enrollment charter school to report through the Public Education Information Management System information regarding the availability of school counselors at each campus. The commissioner's rules shall require a district or school to report the number of full-time equivalent school counselors providing counseling services at a campus. For purposes of this subsection, "full-time equivalent school counselor" means 40 hours of counseling services a week. The agency shall maintain the information provided in accordance with this subsection.</u></p> <p>To implement the requirements above, it is necessary for the TEA to collect more detailed data on the time that the counselors spend providing counseling services. For the current reporting and FTE computations, counselors are part of the non-instructional Roles and the FTE computation is a function of the percent day employed compared to the number of additional Roles that a counselor provides.</p>	<p>Action Item</p>

Bryce Templeton presented the following scenarios for an explanation of the FTE computations related to counselors.

1. If a counselor is a full time employed (Percent Day Employed = 100%) and the counselor role is the only role reported, the counselor is computed as a full-time counselor with 1.000 FTE.
2. If a counselor is also serving as a teacher, the TEA computes the teacher (instructional) partial FTE (PFTE) first and the counselor gets the remaining amount up to a maximum of 1.000 FTE. If the Teacher PFTE is computed as .450, then the counselor role is computed with a .550 PFTE.
3. If a counselor is also serving in another non-instructional role, and the person is full-time employed (Percent Day Employed = 100%) then the two roles are evenly split among the non-instructional roles (1.000 FTE/2 non-instructional roles = .500 PFTE for the counselor and .500 PFTE for the other non-instructional roles).

The need to collect additional data for the Role ID 008 (Counselor) is because of the third example above when TEA cannot precisely compute the counselor FTE and the reporting specified by TEC 39.306(d-1) necessitates more precision based on the requirements in TEC 42.006(a-2).

To accomplish the requirements of the legislation to report on "the number of school counselors providing counseling services at each campus", TEA is proposing the following TSDS data reporting changes for the 2018-2019 school year.

1. Activate the existing E1057 – MONTHLY-MINUTES data element for ROLE-ID 008 – Counselors on the StaffResponsibilitiesExtension complex type.
2. Update TSDS PEIMS Report(s) to reflect the collection of this data.

Fall Standard Staff Sensitive reports:

PDM1-111-004 - TSDS PEIMS NON-CLASSROOM RESPONSIBILITY DATA

3. Add and update data validation rules to support the collection of this data and maintain a high quality of data. See the original ITF proposal for the complete list of data validation rule changes and requirements.

Nancy Dunnam opened the floor for discussion

Nancy Dunnam had a question regarding the definition of element E1057 - MONTHLY-MINUTES and the use of the word 'class' (see page 5 of the ITF proposal). Bryce Templeton suggested using the word 'service' instead of class to make the meaning on Monthly Minutes applicable to both instructional and non-instructional roles. The ITF committee has no objection to using the word 'service'. The TEA will revise the definition of Monthly Minutes to be the total number of minutes in a month devoted to a particular service.

The ITF committee had a lengthy discussion about duties counselors provide other than counseling services. Nancy Dunnam asked why the payroll record could not be used to compute the FTE's. Bryce Templeton reminded the committee that when the Staff Responsibilities record was revised in the PEIMS Legacy system in 2008, it was established there was not a direct correlation between the payroll data and the staff responsibility data that could always be relied upon for determining the Population Served Code for Staff Responsibilities data. The same disconnect is true for determining the FTEs for non-instructional Role IDs using the payroll data. Bryce referenced the third scenario above and reiterated that the problem of FTE computations becomes unsolvable with the existing data that is reported where a person is reported with two or more non-instructional roles; in this situation, a counselor and another non-instructional role(s). A review of the payroll data for counselors (Role ID 008) illustrated that if a counselor was coded as 100 percent of the time providing counseling services then computing the FTE's would not be problematic. Any deviation from this would not allow TEA to compute the FTE's correctly using the payroll data and the staff responsibility data.

There was additional discussion by the committee concerning if the data being collected

<p>will provide what the legislature is wanting to know. Jessica Snyder stated they would take the data that is collected and produce the specified report for the legislature and see if the data satisfies what was requested through the legislation.</p> <p>There was additional ITF discussion regarding the definition of “counseling services”. Bryce Templeton stated that the legislature may find it necessary to come back and provide a more precise definition of what counseling services means. Jessica Snyder stated that the current TAC rule provides all the guidance that is currently available. TEC 33.007 and TAC §61.1071 both specify required counseling activities regarding post-secondary education opportunities guidance, but TEA recognizes that counselors do other activities within the scope of the public school experience.</p> <p>Keitha Ivy had a question about reporting counselor services provided outside the normal school day. Bryce Templeton stated the TSDS TEDS specifies that the staff responsibilities are limited to reporting those activities that occur within the confines of the school day. The reference to the TSDS TEDS Staff Responsibilities Reporting Requirements is as follows: <i>“Staff responsibilities that occur before or after the normal school day for events where students do not receive credit are not reported (this includes but is not limited to sports practice, band practice, UIL clubs and practices).”</i></p> <p>Nancy Dunnam made a request to add the examples shown on page six of the proposal to be included in TEDS documentation. Bryce Templeton stated these examples would be added.</p> <p>With no other questions Nancy Dunnam called for a motion.</p> <p>Dara Fuller made a motion to approve for the 2018-2019 school year:</p> <ol style="list-style-type: none"> 1. The activation of TSDS data element E1057 – MONTHLY-MINUTES data element for ROLE-ID 008 – Counselors on the StaffResponsibilitiesExtension complex type. 2. Update TSDS PEIMS Report(s) to reflect the collection of this data. <u>Fall Standard Staff Sensitive reports:</u> PDM1-111-004 - TSDS PEIMS NON-CLASSROOM RESPONSIBILITY DATA 3. Add and update data validation rules to support the collection of this data and maintain a high quality of data. See the original ITF proposal for the complete list of data validation rule changes and requirements. <p>Dennis Telas seconded the motion. The motion passed unanimously.</p>	
<p>SB 1153 – Intervention Strategies and Section 504 Proposal</p> <p>Bryce Templeton presented the SB 1153 Interventions Strategies and Section 504 proposal. He presented the detailed requirements of the legislation that require changes to the TSDS data collections for the 2018-2019 school year.</p> <p>SB 1153 adds the following reporting requirements:</p> <p><i><u>TEC 26.0081(a-3) The commissioner by rule shall require each school district and open-enrollment charter school to annually report through the Public Education Information Management System information regarding the total number of students, other than students described by Subsection (a-4), enrolled in the district or school with whom the district or school, as applicable, used intervention strategies, as that term is defined by Section 26.004, at any time during the year for which the report is made. The agency shall maintain the information provided in accordance with this subsection.</u></i></p> <p><i><u>TEC 26.0081(a-4) The commissioner by rule shall require each school district and open-enrollment charter school to annually report through the Public Education Information Management System information regarding the total number of students enrolled in the district or school to whom the district or school provided aids, accommodations, or services under Section 504, Rehabilitation Act of 1973 (29 U.S.C. Section 794), at any</u></i></p>	<p>Action Item</p>

time during the year for which the report is made. The agency shall maintain the information provided in accordance with this subsection.

Bryce Templeton presented the following TSDS reporting changes for the 2018-2019 school year to implement the subsection (a-3) and subsection (a-4) of the legislation.

1. To comply with subsection (a-3), add a new TSDS PEIMS data element E1602 – INTERVENTION-STRATEGY-INDICATOR-CODE to the StudentProgramExtension Complex Type. This element will be reported in the Fall and Summer submission and use the C088 code table.
2. To comply with subsection (a-4), add a new TSDS PEIMS data element E1603 – SECTION-504-INDICATOR-CODE to the StudentProgramExtension. This element will be reported in the Fall and Summer submission and use the C088 code table.
3. Add/Update TSDS PEIMS Report(s) to reflect new elements.

Fall Standard Student reports:

- PDM1-120-003 Student Program Roster
- PDM1-120-012 Student Indicator Report by Grade

Fall Special Education reports:

- PDM1-121-006 Special Education Roster by Grade
- PDM1-121-009 Special Education Student Data

Summer Standard Student reports:

- PDM3-120-007 Student Indicator Report by Grade

4. Add validation rule(s) to support the collection of this data and maintain a high quality of data. See the original ITF proposal for the complete list of data validation rule changes and requirements.

Nancy Dunnam opened the floor for discussion

Nancy Dunnam asked the TEA staff to define what constitutes an intervention. Laurie Kash stated that a statewide communication would be sent from her department detailing what constitutes an intervention. Laurie Kash stated that best business practice would be to 'not' group these interventions together. Laurie stated that special education program students should not also be coded as 504 and the 504 students should not be coded as special education; a student should be one or the other but not both. Laurie emphasized that while this practice is not illegal that it is not a best practice and schools should not code the same student for both programs.

Dennis Telas had a question regarding the need for a new data validation rule to identify those situations where a school has coded a student for both special education and 504. Bryce Templeton stated that the TSDS TEDS team would add a new Special Warning data validation rule to fire when the Section 504 Indicator Code and the Special Education Indicator Code were both set to 'true', based on the C088 code table.

Dennis Telas asked that Laurie Kash's group include an RTI component or guidance in any communication sent out to the Special Education groups. Laurie stated that there would be To the Administrator Addressed (TAA) letter regarding these legislative changes.

Nancy Dunnam had a question as to how the LEAs would document these interventions locally. Laurie Kash stated her group was working to establish a 504 specialist at TEA to assist with these types of issues. She also stated that a Frequently Asked Questions document (FAQ) would be communicated out to both groups as well as a TAA letter.

Nancy Dunnam called for the ITF committee to make a motion.

Peggy Sullivan made a motion to for the 2018-2019 school year:

1. Add TSDS data element E1602 – INTERVENTION-STRATEGY-INDICATOR-CODE

<p>to the StudentProgramExtension Complex Type to be reported in the Fall and Summer submission and use the C088 code table.</p> <p>2. Add TSDS data element E1603 – SECTION-504-INDICATOR-CODE to the StudentProgramExtension to be reported in the Fall and Summer submission and use the C088 code table.</p> <p>3. Add/Update TSDS PEIMS Report(s) to reflect new elements.</p> <p style="padding-left: 40px;"><u>Fall Standard Student reports:</u></p> <ul style="list-style-type: none"> • PDM1-120-003 Student Program Roster • PDM1-120-012 Student Indicator Report by Grade <p style="padding-left: 40px;"><u>Fall Special Education reports:</u></p> <ul style="list-style-type: none"> • PDM1-121-006 Special Education Roster by Grade • PDM1-121-009 Special Education Student Data <p style="padding-left: 40px;"><u>Summer Standard Student reports:</u></p> <ul style="list-style-type: none"> • PDM3-120-007 Student Indicator Report by Grade <p>4. Add validation rule(s) to support the collection of this data and maintain a high quality of data. See the original ITF proposal for the complete list of data validation rule changes and requirements.</p> <p>Dennis Telas seconded the motion. The motion passed unanimously.</p>	
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<p>SB 1873 – Physical Fitness Proposal</p> <p>Bryce Templeton presented SB 1873 Physical fitness proposal to the committee. Senate Bill 1873, which was passed during the 85th legislative session, amends TEC 38.0141, to require that the commissioner complete a report on physical education provided by each school district and publish the results on the Texas Education Agency’s website. The report must include the following:</p> <ol style="list-style-type: none"> 1. the number of physical education classes offered at each campus in the district and detail the number of days, classes, and minutes offered each week by each campus; 2. the ratio of students enrolled in physical education classes in the district compared to the overall enrollment; 3. the average physical education class size at each campus in the district; 4. the number of physical education teachers in the district who are licensed, certified, or endorsed by an accredited teacher preparation program to teach physical education; 5. whether each campus in the district has the appropriate equipment and adequate facilities for students to engage in the amount and intensity of physical activity required under Section 28.002; 6. whether the district allows modifications or accommodations that allow physical education courses to meet the needs of students with disabilities; and 7. whether the district has a policy that allows teachers or administrators in the district to withhold physical activity from a student as punishment. <p>The TEA will need to collect additional data for item #1 to fulfill the reporting requirements.</p> <p>Bryce Templeton went over each specific report requirement and what data source would be used to satisfy that reporting requirement.</p> <table border="1" data-bbox="154 1774 1201 1984"> <thead> <tr> <th data-bbox="154 1774 706 1801">Report Requirement</th> <th data-bbox="706 1774 1201 1801">Data Source for Report Requirement</th> </tr> </thead> <tbody> <tr> <td data-bbox="154 1801 706 1957">the number of physical education classes offered at each campus in the district and detail the number of days, classes, and minutes offered each week by each campus;</td> <td data-bbox="706 1801 1201 1957">TSDS PEIMS (Eight new data elements being added with this proposal)</td> </tr> <tr> <td data-bbox="154 1957 706 1984">the ratio of students enrolled in physical</td> <td data-bbox="706 1957 1201 1984">TSDS PEIMS Staff Responsibility Data</td> </tr> </tbody> </table>	Report Requirement	Data Source for Report Requirement	the number of physical education classes offered at each campus in the district and detail the number of days, classes, and minutes offered each week by each campus;	TSDS PEIMS (Eight new data elements being added with this proposal)	the ratio of students enrolled in physical	TSDS PEIMS Staff Responsibility Data	<p>Action Item</p>
Report Requirement	Data Source for Report Requirement						
the number of physical education classes offered at each campus in the district and detail the number of days, classes, and minutes offered each week by each campus;	TSDS PEIMS (Eight new data elements being added with this proposal)						
the ratio of students enrolled in physical	TSDS PEIMS Staff Responsibility Data						

education classes in the district compared to the overall enrollment;	currently collected
the average physical education class size at each campus in the district;	TSDS PEIMS Staff Responsibility Data currently collected
the number of physical education teachers in the district who are licensed, certified, or endorsed by an accredited teacher preparation program to teach physical education;	State Board of Educator Certification (SBEC) ECOS system
whether each campus in the district has the appropriate equipment and adequate facilities for students to engage in the amount and intensity of physical activity required under Section 28.002;	School Health Survey administered by the Curriculum Standards and Student Support Division
whether the district allows modifications or accommodations that allow physical education courses to meet the needs of students with disabilities; and	School Health Survey administered by the Curriculum Standards and Student Support Division
whether the district has a policy that allows teachers or administrators in the district to withhold physical activity from a student as punishment.	School Health Survey administered by the Curriculum Standards and Student Support Division

Bryce Templeton presented the following TSDS reporting changes for the 2018-2019 school year to implement the legislation.

To meet the TSDS data requirements of Senate Bill 1873, the Texas Education Agency is proposing the addition of eight (8) new data elements to capture the number of physical education classes at each campus detailed by number of days and minutes the classes meet. These elements will be collected in Fall Submission and will be reported on the StaffResponsibilitiesExtension complex type.

The following changes are proposed for the 2018-2019 school year TSDS PEIMS data collections:

1. Add the following elements to indicate the number of days a physical education class is offered each week by campus to the StaffResponsibilitiesExtension Complex Type:
 - a.E1604 –NUMBER-DAYS-TAUGHT-WEEK-1
 - b.E1605 –NUMBER-DAYS-TAUGHT-WEEK-2
 - c.E1606 –NUMBER-DAYS-TAUGHT-WEEK-3
 - d.E1607 –NUMBER-DAYS-TAUGHT-WEEK-4
2. Add the following elements to indicate the number of minutes a physical education class is offered each week by campus to the StaffResponsibilitiesExtension Complex Type.
 - a.E1608 –NUMBER-MINUTES-TAUGHT-WEEK-1
 - b.E1609 –NUMBER-MINUTES-TAUGHT-WEEK-2
 - c.E1610 –NUMBER-MINUTES-TAUGHT-WEEK-3
 - d.E1611 –NUMBER-MINUTES-TAUGHT-WEEK-4
3. Add a new TSDS PEIMS Report(s) to reflect new elements.
 A new Fall Standard Staff Sensitive category report will be created:
 PDM1-111-xxx – Physical Education Class Data Report
 The report will list all staff reported in the StaffResponsibilitiesExtension with Week 1-4 Days and Minutes Taught. This should include Teachers with Role-ID -087 and

047 reported with a Physical Education Service ID listed in the C022 table.

4. Add validation rule(s) to support the collection of this data and maintain a high quality of data. See the original ITF proposal for the complete list of data validation rule changes and requirements.

Nancy Dunnam opened the floor for discussion.

ITF members asked about the specific reporting mechanism for the last three report items that are collected through the School Health Survey administered by the Curriculum Standards and Student Support Division. Jessica Snyder confirmed that these three items would be collected through a survey sent to the school districts.

Nancy Dunnam asked if the eight new data elements would be tied to the physical education Service ID's. Bryce Templeton stated yes. The new data elements can only be reported for the persons with staff responsibilities with a physical education Service ID's.

There was a general discussion about reporting just on the Teacher of Record for the Physical Education course sections submitted and how to report if multiple classes are held at the same time under a single teacher of record. Bryce Templeton stated that only the teacher of record is reported with the Number Of Students In Class field for each academic staff responsibility. TEA will only use those rows where the Number Of Students In Class is greater than zero (0). The addition of the new data elements will not impact how the average class size is computed.

Nancy Dunnam called for the ITF committee to make a motion.

Dara Fuller made a motion to approve for the 2018-2019 school year:

1. The addition of the following TSDS PEIMS data elements, to indicate the number of days a physical education class is offered each week by campus, to the StaffResponsibilitiesExtension Complex Type:

- a. E1604 –NUMBER-DAYS-TAUGHT-WEEK-1
- b. E1605 –NUMBER-DAYS-TAUGHT-WEEK-2
- c. E1606 –NUMBER-DAYS-TAUGHT-WEEK-3
- d. E1607 –NUMBER-DAYS-TAUGHT-WEEK-4

2. The addition of the following TSDS PEIMS data elements, to indicate the number of minutes a physical education class is offered each week by campus, to the StaffResponsibilitiesExtension Complex Type.

- a. E1608 –NUMBER-MINUTES-TAUGHT-WEEK-1
- b. E1609 –NUMBER-MINUTES-TAUGHT-WEEK-2
- c. E1610 –NUMBER-MINUTES-TAUGHT-WEEK-3
- d. E1611 –NUMBER-MINUTES-TAUGHT-WEEK-4

3. Add a new TSDS PEIMS Report(s) to reflect new elements.

A new Fall Standard Staff Sensitive category report will be created:

PDM1-111-xxx – Physical Education Class Data Report

The report will list all staff reported in the StaffResponsibilitiesExtension with Week 1-4 Days and Minutes Taught. This should include Teachers with Role-ID -087 and 047 reported with a Physical Education Service ID listed in the C022 table.

4. Add validation rule(s) to support the collection of this data and maintain a high quality of data. See the original ITF proposal for the complete list of data validation rule changes and requirements.

Brenda Padelecki seconded the motion. The motion passed unanimously.

TSDS Report Revisions – PDM3-120-004 / PDM3-470-001

Action Item

Bryce Templeton introduced this item stating that TEA has been working on the revisions being proposed for reports PDM3-120-004 and PDM3-470-001 since TEA began developing the requirements for the TSDS PEIMS Data Mart (PDM). The reports have been traditionally based on reporting the “number of days of student membership” for the categories that are listed on the reports. TEA determined there was a need for the Summer collection to provide more detail regarding the “number of students” associated with the categories listed on the report to assist schools in knowing how many students were served throughout the school year in different programs or categories. The “number of days of student membership” does not tell the average reader information that is useful.

Bryce Templeton presented the proposed changes to PDM3-120-004 and PDM3-470-001 reports. Those changes include:

- Add “Student Count” column to all sections *except*:
 - Days Membership by Ethnicity
 - Student Counts by Ethnicity
 - LEP Count by Gender
 - Individual Graduation Committee
 - Homeless/Unaccompanied Youth.
- Update the “Count” column headers to clarify the column contents. Most sections use “Days Memb.”. See mockup for details.
- Update the “%” column headers to clarify column contents. Most sections use “% Days Memb.”. See mockup for details.
- Add a footnote at the bottom of both pages of both reports that states: “Note: Flexible attendance data is not considered when calculating Days Membership.”

Page 1:

- Update the total row header from “LEA” to “Total” on the following sections:
 - Percent in Attendance
 - Total Refined ADA
 - Counts by Ethnicity

Page 2:

- Special Population section:
 - Remove “Days Memb.” column due to the potential data situations that could cause discrepancies and/or confusion.
 - Remove Career and Technical, Special Education, Bilingual, ESL, and Gifted & Talented because those are already displayed on page 1.
 - Remove “Total” row.
- Update the “Count” column header to “Student Count” for the following sections:
 - LEP Count by Gender
 - Individual Graduation Committee
 - Homeless/Unaccompanied Youth
- Homeless/Unaccompanied Youth section - remove the decimal from the “Student Count” column.
- Individual Graduation Committee section - remove “%” column.

Nancy Dunnam opened the floor for discussion.

Nancy Dunnam had a question about the Title I reports that are currently incorrect. Bryce stated that perhaps a Title I section could be added to these reports. Candice DeSantis stated that these reports were being worked on to correct the currently reported errors on

those reports.

The ITF committee has a general discussion about the calculation of Days Membership. Bryce Templeton stated that how Days Membership is currently being calculated would not change.

These proposed changes would be incorporated for the Summer Collection in the 2017-2018 school year.

Nancy Dunnam asked if the reports 'Help' section could be updated to include how all counts on the report are calculated. Glenn Shelton stated that the reports help section has not been worked on yet, but this information can be included.

Without any additional questions, Nancy Dunnam asked that the ITF committee make a motion.

Dennis Telas made a motion to approve the following report revisions for the 2017-2018 school year Summer Collection:

- Add "Student Count" column to all sections *except*:
 - Days Membership by Ethnicity
 - Student Counts by Ethnicity
 - LEP Count by Gender
 - Individual Graduation Committee
 - Homeless/Unaccompanied Youth.
- Update the "Count" column headers to clarify the column contents. Most sections use "Days Memb.". See mockup for details.
- Update the "%" column headers to clarify column contents. Most sections use "% Days Memb.". See mockup for details.
- Add a footnote at the bottom of both pages of both reports that states: "Note: Flexible attendance data is not considered when calculating Days Membership."

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 - Remove "Total" row.
- Update the "Count" column header to "Student Count" for the following sections:
 - LEP Count by Gender
 - Individual Graduation Committee
 - Homeless/Unaccompanied Youth
- Homeless/Unaccompanied Youth section - remove the decimal from the "Student Count" column.
- Individual Graduation Committee section - remove "%" column.

Diane Borreson seconded the motion. The motion passed unanimously.

<p>Other Business</p> <p>There was no other business brought by the committee members.</p> <p>Bryce Templeton took this opportunity to give an update on the status of the remining legislation that TEA needs to implement from the 2017 legislative session. Bryce listed the following bills that TEA is still working on:</p> <ul style="list-style-type: none"> • HB 2937 – Medical Dual Credit Program • HB 3593 – Locally Approved Courses • SB 22 – PTECH Program • SB 1404 – Expanded Learning Programs • SB 1566 – School Board Tools • SB 1843 – Armed Services Aptitude test • SB 2080 – Residential Facility Tracker • SB 2084 – Blended Learning Programs <p>David McKamie inquired about Residential Facility Tracker. Bryce Templeton stated that TEA is planning to implement the bill for the 2019-2020 school year. Nancy Dunnam asked if there was going to be any Student Attendance Accounting Handbook training opportunities for the ESC PEIMS coordinators. Robin Aldridge stated she would relay the inquiry to the SAAH team and send that information back to the committee.</p> <p>With no other topics to discuss Nancy Dunnam asked the ITF committee for a motion to adjourn.</p> <p>Dennis Telas made a motion to adjourn. Brenda Padalecki seconded the motion. The motion passed unanimously.</p> <p>The ITF meeting adjourned at 1:36 PM.</p>	<p>Discussion Item</p>
<p>Upcoming ITF Meetings</p> <p>November 14, 2017 (Texas Education Agency Offices) – Bryce Templeton stated this would be a GoToMeeting if it was needed.</p> <p>December 12, 2017 (GoToMeeting) – Bryce Templeton stated that there may not be any items to cover at this scheduled meeting.</p>	<p>Discussion Item</p>