


<p><b>Members:</b>  Nancy Dunnam, Chair  David McKamie, Vice Chair  Diane Borreson  Dara Fuller  Adrian Garcia  Keitha Ivey  Debbie Largent  Kim O'Leary  Pablo Martinez  David Marx  Brenda Padalecki  Linda Roska  Nancy Smith  Judi Sparks  Janet Spurgin  Peggy Sullivan  Dennis Telas  Yolanda Walker</p>	<p><b>Texas Education Agency  Information Task Force  (ITF)  Meeting Minutes  September 11, 2017</b></p>  <p><b>10:00 AM to 2:00 PM</b>  William B Travis Bldg.  1701 N. Congress Ave.  Austin, Texas 78701  <b>GoToMeeting Hosted from  WBT 2-160</b></p>	
<p><b>Members Attending via GoToMeeting:</b></p>	<p><i>David McKamie, Dianne Borreson, Yolanda Walker, Adrian Garcia, Keitha Ivey, Debbie Largent, Jennifer Carver, Kim O'Leary, Nancy Smith, Janet Spurgin, and Peggy Sullivan</i></p>	
<p><b>Members Attending:</b></p>	<p><i>Nancy Dunnam, Dara Fuller, Pablo Martinez, Sr., Brenda Padalecki, Linda Roska, and Dennis Telas</i></p>	
<p><b>Alternates Attending via GoToMeeting:</b></p>	<p><i>David Taylor (Alt for Nancy Dunnam), Dana Braun (Alt for Dianne Borreson), and Nancy Cintron (Alt for Pablo Martinez Sr.),</i></p>	
<p><b>Others Attending via GoToMeeting</b></p>	<p><i>Jeanine Helms (TEA ITS BMD) and Nina Taylor (TEA Research and Analysis)</i></p>	
<p><b>Others Attending:</b></p>	<p><i>Melody Parrish (TEA ITS BMD), Terri Hanson (TEA ITS BMD), Leanne Simons (TEA ITS BMD), Scott Johnson (TEA ITS BMD), Bryce Templeton (TEA ITS BMD), John Reese (TEA ITS BMD), Glenn Shelton (TEA ITS BMD), Melissa Lemons (TEA ITS BMD), Candice DeSantis (TEA ITS BMD), and Howard Morrison (Early Childhood Education Division)</i></p>	
<p><b>Call the Meeting to Order:</b>  Nancy Dunnam called the September 11, 2017 ITF meeting to order at 10:00 AM.</p>	<p><b>Nancy Dunnam, ITF Chair</b></p>	
<p><b>Approval of the July 11, 2017 ITF Meeting Minutes</b></p> <p>Nancy Dunnam introduced the meeting minutes from the July 11, 2017 ITF meeting and asked the committee members for any comments or corrections. No changes or corrections were submitted for the meeting minutes.</p> <p><b>Dennis Telas made a motion to approve the July 11, 2017 ITF meeting minutes as presented. Dara Fuller seconded the motion. The motion passed unanimously.</b></p>	<p><b>Action Item</b></p>	

<p><b>Expansion of the C178 – CRISIS-CODE Code Table for the 2018-2019 School Year</b></p> <p>Melissa Lemons presented the C178- CRISIS-CODE Code table changes for the 2018-2019 school year. She explained that a crisis code is used in a state health or weather-related event that impacts a group of students. The Crisis Code gives the TEA the capability to adjust school funding and accountability ratings when the displacement of students significantly impacts school funding and accountability of certain schools. Due to the recent assignment of Crisis Code 05 for Hurricane Harvey, it is proactive for the TEA to add additional codes to the C178 Crisis Code code table to be ready for additional crises in the future.</p> <p>TEA staff proposed the addition of three (3) new codes to the C178 – CRISIS-CODE code table for the 2018-2019 school year:</p> <ul style="list-style-type: none"> <li>• 08 - Reserved for Future Health or Weather Related Crisis</li> <li>• 09 - Reserved for Future Health or Weather Related Crisis</li> <li>• 10 - Reserved for Future Health or Weather Related Crisis</li> </ul> <p>When activated by the commissioner of education, a Crisis Code automatically displays on the following reports and no modifications to the reports are required.</p> <ul style="list-style-type: none"> <li>• <u>PDM1-120-011</u> -Students by Sex, Ethnicity, and Grade</li> <li>• <u>PDM3-120-005</u> -Student Data Review</li> </ul> <p>Nancy Dunnam opened the floor for questions and discussion. Dennis Telas asked about Federal Emergency Management Agency (FEMA) requirements for schools having to report the parish or county a student is from when displaced by a disaster and if this data has been discussed as being reportable in PEIMS. Bryce Templeton stated that he was not aware of any state level reporting requirements for the residence of students displaced by a disaster. The TEA is attempting collect the schools that serve displaced students.</p> <p>Without any further questions, Nancy Dunnam asked for a motion on the action item.</p> <p><b>Dennis Telas made a motion to approve the addition of the following new codes to the C178 – CRISIS-CODE code table:</b></p> <ul style="list-style-type: none"> <li>• <b>08 - Reserved for Future Health or Weather Related Crisis</b></li> <li>• <b>09 - Reserved for Future Health or Weather Related Crisis</b></li> <li>• <b>10 - Reserved for Future Health or Weather Related Crisis</b></li> </ul> <p><b>Peggy Sullivan seconded the motion. The motion passed unanimously.</b></p>	<p><b>Action Item</b></p>
<p><b>Title I Services and Support Services Removal from the StudentTitleIPartAProgramAssociationExtension Complex Type</b></p> <p>Melissa Lemons presented the proposal for removal of the Title I Services and Support Services from the StudentTitleIPartAProgramAssociationExtension as this was a requirement by the United States Department of Education but is no longer required for the 2018-2019 school year.</p> <p>Due to a change in the federal data reporting requirements (P.L 107-110 Section 1115), beginning in the 2018-2019 school year, the seven (7) specific Title I services will no longer be reported to the TEA.</p> <p>Under TEC 42.006, the TEA is permitted to only collect information which only contains</p>	<p><b>Action Item</b></p>

the data necessary for the legislature and the agency to perform their legally authorized functions in overseeing the public education system. Since the TEA has no further business use for the Title I Service and Support codes, the data must be removed from the TSDS data collections.

Melissa Lemons described the following changes that would be necessary for the 2018-2019 TSDS data collections:

Remove the following data elements from the TSDS PEIMS data collections:

- E1018 - TITLE-I-PART-A-READING-INDICATOR-CODE
- E1020 - TITLE-I-PART-A-MATHEMATICS-INDICATOR-CODE
- E1021 - TITLE-I-PART-A-SCIENCE-INDICATOR-CODE
- E1022 - TITLE-I-PART-A-SOCIAL-STUDIES-INDICATOR-CODE
- E1024 - TITLE-I-PART-A-GUIDANCE-COUNSELING-SERVICES-INDICATOR-CODE
- E1025 - TITLE-I-PART-A-SOCIAL-WORK-SERVICES-INDICATOR-CODE
- E1026 - TITLE-I-PART-A-HEALTH-SERVICES-INDICATOR-CODE

Revise the following TSDS reports to remove the Title I Service and Support data elements:

- PDM3-134-001 Title I Part A Student Summary by Grade
  - Column counts for each of the removed elements will be removed from the report.
- PDM3-134-002 Title I Part A Student Summary by Campus
  - Column counts for each of the removed elements will be removed from the report.
- PDM3-134-003 Title I Part A Participation Roster
  - Report currently displays removed indicators for each Title I student. These will be removed from the report.

Revise or delete the following TSDS data validation rules:

- 41461-000B (updated)  
Remove the Title I Service and Support data elements.
- 41461-0005 (deleted)
- 41461-0006 (deleted)

Nancy Dunnam opened the floor for discussion. Dennis Telas asked if there was any other required reporting for the Title I Service and Support data. Bryce Templeton stated that the data was collected for the express purpose of federal data reporting requirements and that there were no other specific purposes for the data.

Nancy Dunnam stated that TSDS Title I report PDM3-134-004 has been incorrect for over two years. Dara Fuller supported Nancy's statement. TSDS staff took note of the issue described and will investigate further.

With no other questions Nancy Dunnam called for a motion.

**Dara Fuller made a motion to approve:**

1. **The removal of Title I Services and Support Services from the StudentTitleIPartAProgramAssociationExtension Complex Type which would include the following elements:**

- **E1018 - TITLE-I-PART-A-READING-INDICATOR-CODE**

<ul style="list-style-type: none"> <li>• E1020 - TITLE-I-PART-A-MATHEMATICS-INDICATOR-CODE</li> <li>• E1021 - TITLE-I-PART-A-SCIENCE-INDICATOR-CODE</li> <li>• E1022 - TITLE-I-PART-A-SOCIAL-STUDIES-INDICATOR-CODE</li> <li>• E1024 - TITLE-I-PART-A-GUIDANCE-COUNSELING-SERVICES-INDICATOR-CODE</li> <li>• E1025 - TITLE-I-PART-A-SOCIAL-WORK-SERVICES-INDICATOR-CODE</li> <li>• E1026 - TITLE-I-PART-A-HEALTH-SERVICES-INDICATOR-CODE</li> </ul> <p>2. The removal of the Title I Service and Support data elements from reports:</p> <ul style="list-style-type: none"> <li>• PDM3-134-001 Title I Part A Student Summary by Grade <ul style="list-style-type: none"> <li>○ Column counts for each of the removed elements will be removed from the report.</li> </ul> </li> <li>• PDM3-134-002 Title I Part A Student Summary by Campus <ul style="list-style-type: none"> <li>○ Column counts for each of the removed elements will be removed from the report.</li> </ul> </li> <li>• PDM3-134-003 Title I Part A Participation Roster <ul style="list-style-type: none"> <li>○ Report currently displays removed indicators for each Title I student. These will be removed from the report.</li> </ul> </li> </ul> <p>3. The changes to the following data validation rules:</p> <ul style="list-style-type: none"> <li>• 41461-000B (revised) Remove the Title I Service and Support data elements.</li> <li>• 41461-0005 (deleted)</li> <li>• 41461-0006 (deleted)</li> </ul> <p><b>Peggy Sullivan seconded the motion. The motion passed unanimously.</b></p>	
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<p><b>HB 357 – PK Program for Star of Texas Award Recipients</b></p> <p>Melissa Lemons presented the PK Program for Star of Texas Award Recipients data collection proposal. She began by explaining that House Bill 357 (85<sup>th</sup>) establishes free prekindergarten for children of peace officers, firefighters, and first responders who are eligible for the Star of Texas Award. The Star of Texas Award is for peace officers, firefighters, and first responders who are either injured or killed while on duty.</p> <p>Eligibility for prekindergarten under the Star of Texas Award provision is defined as a person who has been awarded the Star of Texas Award and has presented as proof, one of the following pieces of documentation:</p> <ol style="list-style-type: none"> <li>1. Award Certificate</li> <li>2. Letter from the Governor</li> <li>3. Letter from local representative</li> </ol> <p>Melissa Lemons described the following changes that would be necessary to collect the prekindergarten eligibility for the Star of Texas Award recipient student.</p> <p>For the 2018-2019 school year, the TEA would make the following changes to the TSDS and TREx data standards:</p> <ul style="list-style-type: none"> <li>• Add E1601 – STAR-OF-TEXAS-INDICATOR-CODE to the StudentExtension complex type to be reported for the Fall and Summer submissions. The data will be reported using the C088 Participation code table.</li> <li>• Update the following TSDS reports to include the STAR-OF-TEXAS-INDICATOR-CODE: <ul style="list-style-type: none"> <li>• PDM1-120-003 - Student Program Roster</li> <li>• PDM1-120-005 - Student Data Review</li> </ul> </li> </ul>	<p><b>Action Item</b></p>
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- PDM3-120-007 - Unreported Students Presumed At Risk
  - PDM1-120-012 - Student Indicator Report By Grade
  - PDM1-120-013 - PK Student Roster
- Implement the following data validation rule changes:
    - 40100-new1 (new rule)
    - 40100-new2 (new rule)
    - 40100-0109 (revision)
  - Add E1601 - STAR-OF-TEXAS-INDICATOR-CODE to the Texas Records Exchange (TREx) system for the 2018-2019 school year.

Nancy Dunnam opened the floor for discussion. Dennis Telas asked when the Star of Texas Award is typically awarded in relation to PK students enrolling in school each year. Howard Morrison (Early Childhood Education Division) responded that the awards occur between September and October of each year which is why the data element includes Special Instructions to indicate that special early approval could be granted on a case by case basis for children of persons nominated for the award who have not yet received the award. Dennis Telas then asked if a candidate was approved during this interim period, would a formal letter come from Texas Education Agency? Howard Morrison stated that the formal acknowledgement of an award would come from the Texas Criminal Justice Division. Dennis then asked what the turnaround time would be on the case by case reviews, to which Howard responded that the waiting period would be about two weeks.

Nancy Dunnam asked how the local schools would know about this program. Howard Morrison stated a To the Administrator Addressed (TAA) letter was sent to all LEA's explaining this program.

Dennis Telas and Nancy Dunnam both stated that updates should be made to the Student Attendance Accounting Handbook to include the details of this prekindergarten eligibility. Dennis Telas stated that Round Rock ISD would add this to their school's enrollment process so that parents applying for prekindergarten enrollment would be aware of the Star of Texas Award eligibility option.

Nancy Dunnam asked about required documentation for audit purposes. Howard Morrison stated that schools could visually verify this documentation at the district level. Peggy Sullivan went out to the Star of Texas Award web site and said all who had earned this award were listed by year. She then stated there appears to be about 50 recipients a year of this award. She asked if this web site link could be added to the Data Standards sections 8.2.4 and 2.4. Bryce Templeton stated the link would be added to the TSDS TEDS.

Nancy Dunnam called for the ITF committee to make a motion.

**Dennis Telas made a motion to:**

- 1. Add the following data element to the StudentExtension for both Fall and Summer submissions:**
  - **E1601 – STAR-OF-TEXAS-INDICATOR-CODE to the StudentExtension complex type for the Fall and Summer submissions.**
- 2. Modify the following TSDS PEIMS reports to include the E1601 – STAR-OF-TEXAS-INDICATOR-CODE data element:**
  - **PDM1-120-012**
  - **PDM1-120-005**
  - **PDM1-120-003**
  - **PDM1-120-013**
  - **PDM3-120-007**
- 3. Update the following business validations:**
  - **40100-new1 (addition)**
  - **40100-new2 (addition)**
  - **40100-0109 (revision)**

**4. Add the E1601 - STAR-OF-TEXAS-INDICATOR-CODE to the TReX system for the 2018-2019 school year.**

**Dara Fuller seconded the motion. The motion passed unanimously.**

**HB 674 – Out of School Suspensions for Students Below Grade Three (3)**

**Action Item**

Melissa Lemons presented the proposal for Out of School Suspensions for Students Below Grade 3. Prior to the introduction of TEC 37.0013 by HB 674 (85<sup>th</sup>), there was no restriction placed on public schools from placing a student in grades below grade three (3) into an Out-of-School Suspension (OSS) as a disciplinary action. HB 674 restricts placement for students in grades below grade 3 and amends TEC 37.005 to provide conditions under which a student covered by this bill may be placed into an OSS.

Melissa Lemons described the TSDS changes necessary as being data validation rules only. The TEA would add the following data validation rules to warn schools when they report data that is in violation of the statute.

- 44425-new3 - If this student's GRADE-LEVEL-CODE is "EE", "PK", "KG", "01", or "02", and DISCIPLINARY-ACTION-CODE is "05" or "25", then DISCIPLINARY-ACTION-REASON-CODE must be "04", "05", "11", "12", "13", "14", "27", "28", "29", "30", "31", or "32". (Special Warning)

Data validation rule 44425-new3 will fire if a student below grade 3 is reported as being placed in Out of School Suspension with any DISCIPLINARY-ACTION-REASON-CODE other than "04", "05", "11", "12", "13", "14", "27", "28", "29", "30", "31", or "32".

Since it is possible that a school can order the OSS for a student that should have been sent to a Positive Behavior Program instead of OSS, the validation error level is a special warning. It was determined that a Special Warning was more appropriate than a warning as the LEA never sends these certain students to OSS.

Bryce Templeton stated that House Bill 674 also establishes a Positive Behavior Program to be implemented by a district or open-enrollment charter school with OSS policies. The Positive Behavior Program is utilized instead of OSS for those instances when a school is prohibited from placing a student below grade three (3) in OSS. He continued that though the placement to the Positive Behavior Program is in statute and that schools are required to utilize the program when necessary, the student disciplinary removal data reporting statute (TEC 37.020) was not amended to authorize the collection of the Positive Behavior Program placements by the TEA.

Nancy Dunnam opened the floor for discussion. David McKamie asked if there was any way of adding guidance for districts to report all disciplinary removals. He continued that his department is continually having to remind districts that they should report what happened and not remove data records from the submission that do not show conformity with state laws and rules regarding student removals. Dara Fuller and Nancy Dunnam both suggested that the TSDS TEDS Appendix E would be the best place for information such as this. The TEA staff stated that they would need to consult with the school safety staff at TEA on the matter before adding this information to the TEDS.

With no other questions, Nancy Dunnam called a motion from the ITF committee.

**Brenda Padalecki made a motion to approve the addition of the new business validation "44425-new3" to warn schools when an OSS is reported for reasons that are contrary to the law.**

**If this student's GRADE-LEVEL-CODE is "EE", "PK", "KG", "01", or "02", and DISCIPLINARY-ACTION-CODE is "05" or "25", then DISCIPLINARY-**

**ACTION-REASON-CODE must be "04", "05", "11", "12", "13", "14", "27", "28", "29", "30", "31", or "32".**

**Adrian Garcia seconded the motion. The motion passed unanimously.**

### **HB 1935 – Carrying of Knives**

Prior to the introduction of HB 1935, certain knives were referred to as an "illegal knife" in the Texas Family Code (TFC), Texas Penal Code (TPC), and as referenced in Texas Education Code (TEC) Chapter 37. HB 1935 implements changes in TFC 52.031, and TPC 46.01, 46.02, 46.03, 46.06 and 46.15 for the term "illegal knife" to be known as "location-restricted knife". The bill also changes TPC 46.03 to differentiate when the "location-restricted knife" is a Class C misdemeanor or a third-degree felony.

Melissa Lemons presented this item and explained that House Bill 1935 changes the wording from "illegal knife" to "location-restricted knife" in the statutes referenced above.

Melissa Lemons stated that TEA is proposing to:

1. Revise the C165 Disciplinary Action Reason Code table as follows: -

- DISCIPLINARY-ACTION-REASON-CODE 12 will be revised as follows:

**Existing Code and Translation:**

12 - "Unlawful Carrying of an Illegal Knife under Penal Code 46.02 - TEC 37.007(a)(1) (Illegal knife - blade longer than 5.5 inches)"

**New Code and Translation:**

12 - "Unlawful Carrying of a Location-Restricted Knife under Penal Code 46.02 – TEC 37.007(a)(1) (Location-Restricted Knife - blade longer than 5.5 inches)"

2. Revise the following TSDS reports to display the new language as necessary:

- PDM3-132-001 Student Disciplinary Action Roster
- PDM3-132-002 Student Disciplinary Action Detail by Reason
- PDM3-132-003 Student Disciplinary Action Summary
- PDM3-132-004 Student Disciplinary Action Detail by Incident Number
- PDM3-132-006 Student Disciplinary Action Incident Counts by Reason Code

Nancy Dunnam opened the floor for discussion and inquired what does "location-restricted knife" mean. Bryce Templeton explained that the language is now tied to the location of a person possessing an otherwise legal knife, such as a school, or other public places where it would be prohibited.

David McKamie asked if this new verbiage changes the meaning of the code. Bryce Templeton stated that the meaning is the same, the definition is just simply updated to use a new terminology for an illegal knife.

Bryce Templeton made the committee aware that the legislation also removed from the definition of a "location restricted" knife certain items (dagger, Bowie knife, sword, spear, etc..) that were previously enumerated in the law. These items may need to be addressed in the local student code of conduct for each school to understand these removals which would no longer be coded as a Disciplinary Action Reason Code 12.

**Location-restricted (~~Illegal~~) knife" means a:**

*knife with a blade over five and one-half inches;*

*(B) ~~hand instrument designed to cut or stab another by being thrown;~~*

*(C) ~~dagger, including but not limited to a dirk, stiletto, and poniard;~~*

*(D) ~~bowie knife;~~*

*(E) ~~sword; or~~*

*(F) ~~spear].~~*

**Action Item**

<p>Without any additional questions, Nancy Dunnam asked that the ITF committee make a motion.</p> <p><b>Debbie Largent made a motion to:</b></p> <ol style="list-style-type: none"> <li><b>1. Revise the C165 Disciplinary Action Reason Code table as follows: -</b> <ul style="list-style-type: none"> <li><b>DISCIPLINARY-ACTION-REASON-CODE 12 will be revised as follows:</b> <p><u>Existing Code and Translation:</u> 12 - “Unlawful Carrying of an <u>Illegal Knife</u> under Penal Code 46.02 - TEC 37.007(a)(1) (<u>Illegal knife</u> - blade longer than 5.5 inches)”</p> <p><u>New Code and Translation:</u> 12 - “Unlawful Carrying of a <u>Location-Restricted Knife</u> under Penal Code 46.02 – TEC 37.007(a)(1) (<u>Location-Restricted Knife</u> - blade longer than 5.5 inches)”</p> </li> </ul> </li> <li><b>2. Revise the following TSDS reports to display the new language as necessary:</b> <ul style="list-style-type: none"> <li>PDM3-132-001 Student Disciplinary Action Roster</li> <li>PDM3-132-002 Student Disciplinary Action Detail by Reason</li> <li>PDM3-132-003 Student Disciplinary Action Summary</li> <li>PDM3-132-004 Student Disciplinary Action Detail by Incident Number</li> <li>PDM3-132-006 Student Disciplinary Action Incident Counts by Reason Code</li> </ul> </li> </ol> <p><b>Dara Fuller seconded the motion. The motion passed unanimously.</b></p>	
<p><b>HB 441 – Memorial Day</b></p> <p>HB 441 adds a provision that public schools may not operate on Memorial Day.</p> <p>Melissa Lemons presented the Memorial Day proposal which would create a validation rule that warns schools when they report a student school day on Memorial Day.</p> <p>The new data validation rule would be added as follows:</p> <p style="padding-left: 40px;">If CALENDAR-DATE is on the Memorial Day holiday (the last Monday in May), then SCHOOL-DAY-OPERATIONAL-MINUTES should be “0”.</p> <p>Nancy Dunnam opened the floor for discussion. With no questions from the committee, Nancy Dunnam requested that the ITF committee make a motion.</p> <p><b>Dennis Telas made a motion to approve the addition of a new validation as follows:</b></p> <p><b>If CALENDAR-DATE is on the Memorial Day holiday (the last Monday in May), then SCHOOL-DAY-OPERATIONAL-MINUTES should be “0”.</b></p> <p><b>Dara Fuller seconded the motion. The motion passed unanimously.</b></p>	<p><b>Action Item</b></p>
<p><b>Sunset Review – TSDS PEIMS Staff Data</b></p> <p>Bryce Templeton presented the Sunset Review of TSDS PEIMS Staff Data. He went through the StaffExtension, StaffEducationOrgEmployment, ContractedInstructionalStaffFTE, PayrollExtension, StaffResponsibilitiesExtension, and TeacherSectionAssociation. He explained why and how each element is used by the Texas Education Agency and how, in conclusion, none would be removed now as all were being used and that all are still authorized in statute to be collected by the TEA.</p> <p>Bryce stated that the TeacherSectionAssociation would be revisited as it is also part of the course data and that the TEA is looking for a more efficient way to collect the data that is needed for the Student Assessment Data Portal as the current volume of data is a tremendous load on the summer collection.</p> <p>Nancy Dunnam opened the floor for discussion by stating that she would like to know</p>	<p><b>Action Item</b></p>



<p>how the Student Assessment Data Portal data is used by the Texas Education Agency as that is not always clear. She continued that, if approved, she would like to add a statement that would then be reviewed by the Policy Committee regarding her inquiry on how the data is being used for the Student Assessment Data Portal.</p> <p>Bryce Templeton assisted her with the statement as follows:</p> <p style="padding-left: 40px;">The committee will approve the continuation of the four staff data categories with the caveat that in regards to the Course Completion Data, that everything be validated with the customers to ensure the agency is not collecting more data than is required and utilized.</p> <p>With no other questions, Nancy Dunnam requested that the ITF committee make a motion.</p> <p><b>Dara Fuller made a motion to approve the Sunset Review of Staff Data and that the data collections continue through the 2020-2021 school year with the following verbiage included for the Policy Committee’s review:</b></p> <p style="padding-left: 40px;"><b>The ITF committee will approve the continuation of the four staff data categories with the caveat that in regards to the Course Completion Data Sunset Review, (Classroom Link Data Collection) that everything be validated with the customers to ensure the agency is not collecting more data than is required and utilized.</b></p> <p><b>Dennis Telas seconded the motion. The motion passed unanimously.</b></p>	
<p><b>LEAs submitting Crisis Code data through the TSDS Summer PEIMS collection starting September 15th.</b></p> <p>Terri Hanson began by stating that a ‘To the Administrator Addressed’ (TAA) Letter would be going out this week regarding the reporting of the Hurricane Harvey Crisis Code data through the TSDS Summer PEIMS collection. She continued by advising the committee that the school start window would be extended to the snapshot date of October 27, 2018.</p> <p>LEAs serving students with a Crisis Code of ‘05’ would need to load to the ODS for PEIMS submission 3 the following information: Organization Data, StudentExtension data, StudentEnrollment data, and StudentSchoolAssociation data. School districts and charter schools serving students displaced by Hurricane Harvey would need to report every Friday on a weekly basis starting on September 22, 2017 – Terri noted that it was originally going to be September 15, 2017 but with the delay in the TAA letter, this date would be modified.</p> <p>She continued by explaining that the reason for this reporting is so that the Texas Education Agency can better support districts that need assistance and that requires knowing the number of displaced students.</p> <p>Keitha Ivey stated that their district does not have a way of sifting through students to just send students coded as ‘05’. Terri Hanson responded that they should send all students and the Texas Education Agency will pull out the Crisis Code ‘05’ students. Terri Hanson added that more information would be provided in the TAA and FCN call on Tuesday.</p> <p>Brenda Padalecki asked why are LEAs required to submit for summer instead of fall for this data. Terri Hanson responded that it is likely that students will continue to come in past October and thus summer data would be optimal; using the fall data files would distort the fall snapshot data after October 27, 2017. Terri Hanson continued by stating that the Texas Education Agency will be reporting based on information in the Operational Data Store (ODS). Terri Hanson stated this was being done as it is less burdensome on the LEA’s to not be required to promote the data into the PEIMS Data Mart; TEA felt this was necessary due to the gravity of the situation as this is considered an emergency. Melody Parrish added that this information is needed so that a plan can be formulated to assist these districts with funding therefore real-time data is needed. Dennis Telas verified that the districts would basically be batching and processing and that is it. Terri Hanson confirmed.</p>	<p><b>Discussion Item</b></p>
<p><b>Other Business</b></p>	<p><b>Discussion Item</b></p>

<p>Nancy Dunnam began by stating that she would be at a CCRS meeting on November 14, 2017 so she wanted to confirm with David McKamie that he could chair the meeting. David McKamie confirmed that he would do so.</p> <p>Brenda Padalecki had a question on how to code auxiliary staff that were in positions that didn't seem to have a code in the Auxiliary Role code table such as developers, graphic designer and print shop. Bryce Templeton asked that she send a list of those jobs and he would consider it further and create examples in the TEDS Data Standards for the code of 'Other'. However, it appears that persons being described would be reported in the "Other" Auxiliary Role code.</p> <p>With no other business to discuss Nancy Dunnam asked the ITF committee for a motion to adjourn.</p> <p><b>Dennis Telas made a motion to adjourn. Dara Fuller seconded the motion. The motion passed unanimously.</b></p> <p><b>The ITF meeting adjourned at 11:35 AM.</b></p>	
<p><b>Upcoming ITF Meetings</b></p> <p>September 26, 2017 (Texas Education Agency offices)</p> <p>November 14, 2017 (Texas Education Agency Offices)</p> <p>December 12, 2017 (GoTo Meeting)</p>	<p><b>Discussion Item</b></p>